

TAMPA-HILLSBOROUGH COUNTY PUBLIC LIBRARY BOARD
ROBERT W. SAUNDERS, SR. LIBRARY
MAY 26, 2016

Attendance: Brenda Staton (Chair), Felicia Pecora (Vice Chair), Phyllis Alpert (Secretary), John McWhirter, Davis Gandeas, Jim Johnson, Joan Zacharias, Howard Harris, Candi Martin and Blake Casper were present. Christine Kazor and Shelia Spicola were excused.

Staff present: Andrew Breidenbaugh, Jacquelyn Zebos, Aracelis Chapman, Linda Gillon, Renelda Sells, Lorie Tonti, Janet Marnatti, Sheryl Herold, Lee Miller and Bridgett Lattimore.

The meeting was called to order at 4 pm with a quorum present.

Willene Hayward was recognized for her volunteer service to the Robert W. Saunders, Sr. Library.

Fred Hearn, representing the Robert W. Saunders, Sr. Library Foundation, spoke regarding programs and events hosted by the Foundation.

Minutes from the April 28, 2016 meeting were approved.

There were no presentations from the public.

Committee Reports

Combined Finance & Planning Committees

Monthly FY16 budget reports for the month of April were reviewed along with the Monthly Library Activity summary. The Library is currently reviewing its performance measures with the County and may consider future modifications to the monthly activity reports.

Staff presented census data and service area models used to plan library facilities.

A partnership opportunity with Hillsborough Community College, SouthShore Campus is in the works to plan for a future joint-use library facility in the Wimauma community.

The Library Board unanimously approved a Finance & Planning Committee recommendation for the Library to proceed with the purchase of two parcels of land neighboring the West Tampa Library, if the parcels are available.

The next meeting of the Policy & Bylaws Committee is scheduled for Thursday, June 23, 2016, 2 pm at Jan K. Platt Regional Library.

Policy & Bylaws Committee

Staff is researching best practices regarding the library Code of Conduct in response to a suggested policy change. A report will be brought back to a future meeting.

The following updated policies were approved as recommended by the Policy & Bylaws Committee:

- **LS505, Volunteer Program**
- **LS545, Vending Machines**

- **LS534, Alcohol Use During Special Events**

The next meeting of the Policy & Bylaws Committee is scheduled for Thursday, June 23, 2016, 3 pm at Jan K. Platt Regional Library.

Unfinished Business—None.

New Business—None.

Director's Report

The Director announced the passing of local author and former Library Board member, Mike Keller and an offer to add a collection of books in his honor into the Library collection.

Staff presented updates on the Library's *Read!* Initiative and Summer Reading programs and events.

The new Meeting Space online application process is set to go live on June 1, 2016. Efforts to train staff on the new procedures and inform the public are underway.

The County Public Utilities Department is in the process of retrofitting existing drinking fountains at all library facilities to create bottle filling stations as part of a water conservation and awareness initiative.

The Library is participating in the *Little Kids, Big Minds* program, in partnership with area businesses, to provide opportunities for at risk children under the age of five to attend five cultural events.

The meeting was adjourned at 4:59 pm.